**Shelter Transportation**

*Location: Waverly Shelter*

**Reports to:** Full-Time Crisis Advocate

**Job Summary:**

Volunteers for this position would provide transportation during a scheduled timeframe to clients currently in or preparing to access Friends of the Family’s emergency shelter program.

**Job Description:**

* Provide basic transportation to existing and incoming shelter guests including:

**-**bringing clients to shelter at time of entry

**-**taking clients to their next destination at time of exit

**-**taking clients to and from court proceedings

**-**taking clients to and from DMV, Social Security Office, etc to acquire personal identification

**-**taking clients to and from medical appointments, landlord meetings, and other personal appointments.

**Job Requirements:**

* Exhibit a belief in non-violence and a willingness to advocate on behalf of populations affected by domestic violence, sexual assault, human trafficking, other violent crimes, and homelessness in a non-discriminating manner.
* Respect the confidentiality of clients receiving services through Friends of the Family.
* Maintain professionalism and develop familiarity with agency policy and procedures regarding crisis intervention to exercise good judgment in various situations.
* Openness to perform other work assignments as requested.
* Exemplify Friends of the Family Core Values of People First, Emotional Intelligence, Equity and Inclusion, Drive Change, and Grit.
* Demonstrate support for Friends of the Family’s mission of providing safe shelter, confidential services, and housing assistance to individuals in crisis.

**Job Qualifications:**

* Ability to complete Victim Counselor Training
* Have a valid driver’s license and insurance.
* Have a reliable vehicle.
* Ability to pass basic driving record check.

**If interested, please contact Madison Gaffney, Volunteer Coordinator, at** [**madison@fofia.org**](mailto:madison@fofia.org) **with the subject line ‘Shelter Transportation Volunteer’**