



**FRIENDS**  
**of the FAMILY**  
*Take Back Tomorrow. Today.*

## Housing Maintenance Volunteer

*Location: Waterloo Area*

**Reports to: Housing Projects Manager, Case Operations Manager, Community Engagement Manager**

**Dates/ Hours Anticipated: As Needed, Varies**

### **Job Summary:**

Provide basic maintenance in the homes of FOF clients upon the request from staff.

### **What You Will Do:**

May include but not limited to:

- -repairs
- -replace locks
- -damage assessments
- -mount tv's

### **Job Qualifications and Competencies:**

- Ability to provide general maintenance in shelter on a scheduled basis.
- Physical Ability to stand, bend, and lift.
- Respect the confidentiality of clients receiving services through Friends of the Family
- Maintain professionalism and develop familiarity with agency policy and procedures regarding crisis intervention to exercise good judgment in various situations
- Exemplify Friends of the Family Core Values of People First, Emotional Intelligence, Equity and Inclusion, Drive Change, and Grit.
- Demonstrate support for Friends of the Family's mission of providing safe shelter, confidential services, and housing assistance to individuals in crisis.

**For more information or if interested, please email Madison Gaffney, Community Engagement Manager, at [madison@fofia.org](mailto:madison@fofia.org) with the subject line "Housing Maintenance Volunteer".**